

Audit & Accounts Semi-Senior, Brighton, Full Time

An excellent opportunity has arisen for a part-qualified accountant with experience of audit & accounts preparation to join the audit team at Hartley Fowler, in the heart of Brighton.

Here at Hartley Fowler, we are an accountancy firm offering a full range of services to our diverse portfolio of clients. We are passionate about professional development: growing our skills, making the most of new technology and learning new ideas, and offer a friendly and supportive working environment.

For the role of Audit & Accounts Semi-Senior, the successful candidate will be part way through their ACA or ACCA qualifications, with at least 2 years accountancy work experience, ideally across audit and accounts preparation and bookkeeping. They will work under the guidance of our Audit & Accounts Managers.

Logistics:

This is a full-time role based in our Brighton office, where the successful candidate will be expected to be office-based whilst working, if Covid restrictions permit. At Hartley Fowler we have been following all relevant Covid-19 guidance. In pre-Covid times, all our trainee roles are office-based, to ensure a high level of support and input from other colleagues. This role will also be expected to attend client offices from time to time. Paid study leave, to prepare for exams and assessments will be college and home-based.

The key areas of responsibility will include:

- Preparing Statutory Financial Statements
- Undertaking audit work
- Completion of audit work and reports to management
- Ensuring audits are completed on time and within the agreed budget
- Representing Hartley Fowler to a high standard when on audit
- Undertaking the preparation of Accounts for unincorporated businesses for review by managers and partners

Ideal candidate profile:

- Excellent communication skills with clients and the team
- Business-focused and motivated with the ability to motivate others
- Highly organised with a drive to complete tasks
- Good knowledge of audit processes and techniques
- Experience of key accounting software, such as IRIS, Sage, Excel, Xero & QuickBooks
- Able to work under pressure and use initiative
- Professional demeanour with clients
- Enthusiastic team player within the office

Hartley Fowler is a great place to work. In return for your skills, knowledge, efforts and achievements, you will be rewarded with a competitive basic salary, company pension scheme, plus other benefits including:

- A generous holiday allowance which increases with length of service,
- Support for those still studying towards their professional qualifications
- CPD courses provided to support your ongoing development
- Membership fees paid for the professional bodies ACCA, ACA, AAT, CTA
- Bonuses for passing exams
- Commission for new clients brought in independently
- Staff events: Summer & Christmas events

This is a great opportunity for an ambitious, part-qualified accountant, to progress their career in a successful and growing team in the heart of Brighton.

To apply please email your CV and contact details to recruitment@hartleyfowler.com
Direct applications only please.