

## **Tax Accountant, Wimbledon, Full Time, 4 Month Contract, October 2019-January 2020**

An excellent opportunity has arisen for an experienced tax accountant to join our team at Hartley Fowler, Wimbledon. This is initially a 4 month contract position.

Here at Hartley Fowler, we are an accountancy firm offering a full range of services to our diverse portfolio of clients. We are passionate about professional development: growing our skills, making the most of new technology and learning new ideas, and offer a friendly and supportive working environment.

For the role of Tax Accountant, the successful candidate will be ATT qualified and have a minimum of two years experience in a mixed tax role and will work under the guidance of our tax manager.

### **The key areas of responsibility will include:**

- Preparing personal tax returns
- Preparing corporation tax returns
- Assisting with the preparation of forms P11D
- Responding to day to day issues and queries from clients
- Dealing with correspondence from HMRC and clients
- Preparing rental income and expenditure accounts
- Assisting in various tax planning issues
- Providing day to day assistance to the tax manager
- Completing research work for clients when necessary
- Providing advisory work to clients when requested

### **Ideal candidate profile:**

- Excellent communication skills with clients and team
- Strong academic background
- Numeracy with a high attention to detail
- Business focused and motivated to learn
- Highly organised with a drive to complete tasks
- Good knowledge of new tax legislation
- A mixed experience of personal and corporation tax
- Knowledge of Trusts and IHT
- Ability to work under pressure and use initiative
- Responsive to client needs
- Enthusiastic team player within the office

Hartley Fowler is a great place to work. In return for your skills, knowledge, efforts and achievements, you will be rewarded with a competitive basic salary, company pension scheme, plus other benefits. This is a great opportunity for an ambitious tax accountant to progress their career in a successful and growing team, in the heart of Wimbledon.

**To apply please email your CV and contact details to [recruitment@hartleyfowler.com](mailto:recruitment@hartleyfowler.com)**

**Direct applications only please.**