

## **Audit & Accounts Senior, Brighton, Full Time**

An excellent opportunity has arisen for an accountant with experience of audit & accounts preparation to join the audit team at Hartley Fowler, in the heart of Brighton.

*Here at Hartley Fowler, we are an accountancy firm offering a full range of services to our diverse portfolio of clients. We are passionate about professional development: growing our skills, making the most of new technology and learning new ideas, and offer a friendly and supportive working environment.*

For the role of Audit & Accounts Senior, the successful candidate will be ACA or ACCA qualified, or an ACCA or ACA finalist, with experience of leading client audits, and will work under the guidance of our Audit & Accounts Managers.

### **The key areas of responsibility will include:**

- Undertaking the preparation of accounts for incorporated businesses for review by managers and partners
- Involvement in planning audit work
- Preparing Statutory Financial Statements
- Undertaking audit work
- Completion of audit work and reports to management
- Supervising the work of the junior team members on their own assignments whilst on audit, review their work and support them where needed
- Ensuring audits are completed on time and within the agreed budget
- Representing Hartley Fowler to a high standard when on audit

### **Ideal candidate profile:**

- Excellent communication skills with clients and team
- Business focused and motivated with the ability to motivate others
- Highly organised with a drive to complete tasks
- Good knowledge of audit processes and techniques
- Experience of key accounting software, such as IRIS, Sage, Excel, Xero & QuickBooks
- Able to work under pressure and use initiative
- Professional demeanour with clients
- Ability to delegate when needed and provide clear explanations of tasks
- Enthusiastic team player within the office

*Hartley Fowler is a great place to work. In return for your skills, knowledge, efforts and achievements, you will be rewarded with a competitive basic salary, company pension scheme, plus other benefits including:*

- A generous holiday allowance which increases with length of service
- Support for those still studying towards their professional qualifications
- CPD courses provided to support your ongoing development
- Membership fees paid for the professional bodies ACCA, ACA, AAT, CTA
- Bonuses for passing exams
- Commission for new clients brought in independently

- Healthy workplace: including free fruit & breakfast in the office, and the facilities to cycle to work.
- Staff events: Summer & Christmas events, and other great nights out locally

This is a great opportunity for an ambitious, newly qualified accountant, to progress their career in a successful and growing team in the heart of Brighton.

**To apply please email your CV and contact details to [recruitment@hartleyfowler.com](mailto:recruitment@hartleyfowler.com)  
Direct applications only please.**