

Audit & Accounts Senior, Wimbledon, Full Time

An excellent opportunity has arisen for an accountant with experience of audit & accounts preparation to join the audit team at Hartley Fowler, Wimbledon.

Here at Hartley Fowler, we are an accountancy firm offering a full range of services to our diverse portfolio of clients. We are passionate about professional development: growing our skills, making the most of new technology and learning new ideas, and offer a friendly and supportive working environment.

For the role of Audit & Accounts Senior, the successful candidate will be ACA or ACCA qualified, with experience of leading client audits, and will work under the guidance of our audit & accounts managers.

The key areas of responsibility will include:

- Involvement in planning audit work
- Preparing Statutory Financial Statements.
- Undertaking audit work
- Completion of audit work and managerial letters
- Supervising the work of the junior team members on their own assignments whilst on audit, review their work and support them where needed
- Ensuring audits are completed on time and within the agreed budget
- Representing Hartley Fowler to high standard when on audit
- Exposure to personal tax returns, un-audited accounts.
- Undertaking the preparation of accounts for incorporated businesses for review by managers and partners.
- Completion and submission of timesheets within set deadlines.

Ideal candidate profile:

- Excellent communication skills with clients and team
- Business focused and motivated with the ability to motivate others
- Highly organised with a drive to complete tasks
- Good knowledge of audit processes and techniques
- Experience of key accounting software, such as IRIS, SAGE, EXCEL
- Able to work under pressure and use initiative
- Professional demeanour with clients
- Ability to delegate when needed and provide clear explanations of tasks
- Enthusiastic team player within the office

Hartley Fowler is a great place to work. In return for your skills, knowledge, efforts and achievements, you will be rewarded with a competitive basic salary, company pension scheme, plus other benefits including:

- A generous holiday allowance which increases with length of service,
- Study and training costs covered to support your ongoing development
- Study leave for those taking exams

- Membership fees paid for the professional bodies ACCA, ACA, AAT, CTA
- Bonuses for passing exams
- Commission for new clients brought in independently
- Healthy workplace: including free fruit & breakfast in the office, and the facilities to cycle to work.
- Staff events: Summer & Christmas events, and other great nights out, including a rounders tournament locally in the summer

This is a great opportunity for an ambitious, newly qualified accountant, to progress their career in a successful and growing team in the heart of Wimbledon.

To apply please email your CV and contact details to recruitment@hartleyfowler.com
Direct applications only please.